



September 11, 2023 ♦ 7:00 p.m.  
Wattsburg Area Elementary Center

**AGENDA**

**I. Call to Order – Mr. Jeremy Bloeser, Board President**

A. Pledge

B. Roll Call:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mrs. Nicole Lee    | <input type="checkbox"/> Mrs. Tara Pound    |
| <input type="checkbox"/> Mrs. Amanda Farrell    | <input type="checkbox"/> Mr. Shawn Matson   | <input type="checkbox"/> Dr. Andy Pushchak  |
| <input type="checkbox"/> Mrs. Lea Hetherington  | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Jeremy Bloeser |

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. Superintendent’s Report – Dr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

A. Treasurer’s Reports

[General Fund](#): \$6,207,141.46

[Capital Projects](#): \$504,331.66

[Cafeteria](#): \$683,787.62

B. Bills

[Exhibit A1](#) Checks Already Written: \$ 60,472.10

[Exhibit B1](#) Cafeteria Checks Already Written: \$53.54

[Exhibit D](#) SHS Activity Fund Report: \$71,012.97

**VI. Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (I) ARP ESSER Health and Safety Plan Bi-Annual Review

- To approve the [District ARP ESSER Health and Safety Plan](#) as outlined

LA – 2 (I) Memorandum of Understanding

- To approve the Unified Champions Schools [Memorandum of Understanding](#) between Special Olympics Pennsylvania and Seneca High School as outlined.

**VII. Finance – Mr. Steve Morvay**

F – 1 (I) Transfers

- To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined.

- F – 2 (I) Sponsor to Sponsor Agreement
- To approve the [Sponsor-to-Sponsor Agreement](#) with the YMCA Erie as outlined.

VIII. **Building and Grounds – Mr. Shawn Matson**

- B – 1 (I) YMCA Child Care Agreement
- To approve the [Agreement between YMCA and WASD](#) for the YMCA Child Care Program as outlined.

IX. **Personnel – Mrs. Nicole Lee**

- P – 1 (I) ESS Substitute Additions
- To approve \_\_ as an addition to the ESS Substitute List.
- P – 2 (I) Service Personnel Substitute List
- To approve Sarah Wasson as an addition to the Service Personnel Substitute List for the 2023-2024 school year.
- P – 3 (I) Resignations
- To accept the following resignations:
    - Jessica Sambuchino, grade 6 teacher effective August 22, 2023
    - Victoria Pawlak, Emotional Support teacher effective August 22, 2023
    - Laura DeAngelo, special education aide effective August 22, 2023.
    - Laura Holmes, cook/baker effective October14, 2023.
- P – 4 (I) Appointments
- To approve the following appointments:
    - Laila Alimahmoodi as Emotional Support Teacher at Masters, Step 6 effective August 23, 2023.
    - Anna Chimera as Grade 6 ELA Teacher at Bachelors, Step 3 effective August 23, 2023.
    - Hunter Wagner as Special Education Aide, Class B effective August 29, 2023.
    - Sophia Worner as Special Education Aide, Class B effective August 29, 2023.
    - Mr. Justin Grossman and Dr. Lisa Jablonski as Truancy Officers for the district effective August 29, 2023.
    - Brooke Gibbs as WAEC Support Aide, Class B, 3 hours/day, 180 days/year effective August 30, 2023.
- P – 5 (I) Tuition Reimbursement
- To approve the [tuition reimbursements](#) as outlined.
- P – 6 (I) Conference Requests
- To approve the following conference requests:
    - WASD teachers to attend various Regional In-Service training sessions on October 9, 2023 with permission from their building principal with a total cost not to exceed \$300/building. Funds from Professional Development.
    - Erica Young to attend PETE & C, virtually, February 5-7, 2024 at an estimated cost of \$760. Fund from Title IV.

- Rebecca Kelley, Krista Wehan, Erica Fox, Steve O'Donnell, Theresa Bricker, Stephanie Boyd, Pam Burdick and Chris Paris to attend PETE & C, February 5-7, 2024 in Hershey, PA at an estimated cost of \$15,000. Funds from Title IV.
- Erin Fonzo and Heather Hedderman to attend Power Library/Access PA Training on October 10, 2023 in Grove City, PA at an estimated cost of \$55.20. Funds

P – 7 (I) Job Descriptions

- To approve the following job descriptions
  - [Bocce Coach](#)
  - [Social Worker](#)

P – 8 (I) Leave Requests

- To approve the following leave requests:
  - Leave of Absence utilizing Family Medical Like Leave of Absence for Bethany Gibson beginning September 1, 2023.

X. **Policy – Mrs. Amanda Farrell**

PL -1 (I) Second Reading of Policies

- To approve the second reading of the following policies:
  - [006](#) - Meetings
  - [216.1](#) – Supplemental Discipline Records
  - [237](#) – Electronic Devices
  - [251](#) – Students Experiencing Homelessness, Foster Care and Other Educational Instability

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (I) Mercyhurst University Affiliation Agreement

- To approve the [affiliation agreement](#) for academic field experience between WASD and Mercyhurst University as outlined.

C – 2 (I) Behavioral Consultant Agreement

- To approve the Behavioral Consultant Agreement with the Northwest Tri-County Intermediate Unit.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (I) Transportation Requests

- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (I) Volunteer List

- To approve Donald Herrmann and Lauren Kelly as additions to the WASD Volunteer List.

AE – 2 (I) Extra-Curricular Resignation

- To accept the resignation of Steven O'Donnell as Student Assistant Program Case Manager effective September 1, 2023.

AE – 3 (I) Athletic Resignation

- To accept the resignation of Rebecca Braden, softball assistant coach effective September 2, 2023.

AE – 4 (I) Extra-Curricular Appointments

- To approve the following extra-curricular appointments for the 2023-2024 school year:
  - Stacey Mattocks as Rainbow Coordinator at step 1.
  - Kimberly Webb as Rainbow Facilitator at step 1.

AE – 5 (I) Athletic Appointments

- To approve the [Winter/Spring Athletic Appointments](#) as outlined.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**